

CALIFORNIA EXPOSITION & STATE FAIR

Minutes of the Board of Directors Regular Meeting

Held Pursuant to Due Notice
December 11, 2020

The meeting was conducted by teleconference originating at
California Exposition & State Fair
1600 Exposition Boulevard
Sacramento, CA 95815

Directors Present

Director Jess Durfee, Chair
Director Rex Hime, Vice Chair
Director Rima Barkett
Director Erin Choi
Director Sonney Chong
Director Rina DiMare
Director David Mallel
Director Brian May

Staff Present

Rick Pickering, Chief Executive Officer
Tom Martinez, Chief Deputy General Manager
Samantha Brown, Deputy General Manager, Administration
Marcia Shell, Assistant General Manger Expo Events
Jay Carlson, AG Programs Manager
Sue O'Brien, Recording Secretary

Others Present 8 as identified by Zoom

1. CLOSED SESSION

The Board will convene in closed session as authorized by Government Code Section 11126(e), (2), and (B), to confer with and receive advice from legal counsel regarding potential litigation involving the California Exposition and State Fair. Based on existing facts and circumstances, there is significant exposure to litigation against California Exposition & State Fair.

The Board Meeting was called to order at 12:30 p.m. and the Board immediately convened into closed session.

2. CALL TO ORDER – Public Meeting

Chair Durfee called the public meeting to order at 1:07 p.m. Chair Durfee dispensed with the reading of the Mission Statement, Policy Statement and the Public Comment Statement.

3. ROLL CALL – Report out of Closed Session if any

Roll call was taken and a quorum was present. Chair Durfee reported out that the Board met in closed session and there was no action taken.

4. INTRODUCTION OF STAFF

Chair Durfee introduced Executive Staff. Richardson Davis from the Sol Project and Chris Conlin, Assistant City Manager from the City of Sacramento introduced themselves.

5. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such item has been properly noticed for future meeting.

6. CONSENT AGENDA

All items on the consent agenda are to be approved in one motion unless a Board Member request a separate action on a specific item.

- a. Approval of Board Strategic Planning Meeting Minutes for October 30, 2020.
- b. Approval of Board Meeting Minutes for October 30, 2020.
- c. Accept Cultural Advisory Council Meeting Minutes for August 20, 2020, as presented.
- d. Accept Cultural Advisory Council Meeting Minutes for September 10, 2020, as presented.
- e. Service Contracts/Purchase Orders Requiring Board Notification/Approval.

MOTION:

Chair Durfee asked for a motion to approve the consent agenda as amended.

The motion was moved by Vice Chair Hime and seconded by Director Chong to adopt the consent agenda as amended. No discussion. **All in favor, motion carries unanimously.**

7. COMMITTEE AND STAFF REPORTS

Financial Committee

Committee Chair Hime reported that Deputy General Manager Brown reviewed all of the items listed below with the Committee. The Committee realizes that we still have continuing challenges and will need to work very hard moving forward into 2021 and beyond.

- a. Review and Update of Cash Flow
- b. 2021 Revenue Budget-Proposed
- c. 2021 Expense Budget – Proposed
- d. Approval of Proposed 2021 Annual Budget

MOTION:

Committee Chair Hime asked for a motion that the full Board accepts the Committees Report on the proposed 2021 budget. It was moved by Director May and seconded by Director Chong. Discussion – None Chair Durfee asked for a roll call vote. Chair Durfee, yes; Vice Chair Hime, yes; Director Barkett, yes; Director Choi, yes; Director Chong, yes; Director DiMare, yes; Director Mallel, yes; Director May, yes. **Motion carries unanimously.**

- e. Relief of Accountability

8. NEW BUSINESS

- a. Review and Approval of the Board Liaison’s Recommendations of New Members of the 2021 Cultural Advisory Council.

Director Chong reviewed with the Board the recommendations that have been submitted by the Cultural Advisory Council Liaisons.

MOTION:

Director Chong moves that the Board of Directors formally adopt the following recommendations as made by Director Choi and Director Chong. Reappoint the following Council Members: Dorian Almaraz, David Banuelos and Debora Richardson-Brister for another 3 year term and appoint Edward Lewis and Rung Fang Hsu as new Council Members.

Vice Chair Hime seconded the motion. Discussion – None Chair Durfee asked for a roll call vote. Chair Durfee, yes; Vice Chair Hime, yes; Director Barkett, yes; Director Choi, yes; Director Chong, yes; Director DiMare, yes; Director Mallel, yes; Director May, yes. **Motion carries unanimously.**

9. OLD BUSINESS

a. Cal Expo's continued Emergency Support of the Community during the COVID-19 Pandemic

1. Recommended Review and Approval the County of Sacramento's request for an extension until June 30, 2021, of the License Agreement for the continued emergency use of Cal Expo to support the County of Sacramento's COVID-19 Drive-through Testing Program.

Chief Deputy General Manager Martinez reviewed the staff report for the extension request from the County of Sacramento until June 30, 2021 and switching to a flat rate payment.

MOTION:

Approve the extension of the lease of the Pavilion, western end of L-2 and all of L-3 and move towards an agree upon flat rate payment per month with the County of Sacramento for the COVID-19 drive through testing facility and to execute an appropriate amendment. The motion was moved by Vice Chair Hime and seconded by Director Mallel. Discussion – None Chair Durfee call for a roll call vote. Chair Durfee asked for a roll call vote. Chair Durfee, yes; Vice Chair Hime, yes; Director Barkett, yes; Director Choi, yes; Director Chong, yes; Director DiMare, yes; Director Mallel, yes; Director May, yes. **Motion carries unanimously.**

2. Recommended Review and Approval of the City of Sacramento's requests for a temporary extension of the License Agreement for the continued emergency use of Cal Expo to support the City's 63 FEMA RV Trailers.

Chief Deputy General Manager Martinez reviewed the staff report for an extension of the Trailer Operations until February 28, 2021.

MOTION:

Approve the temporary emergency extension of the contract with the City of Sacramento through February 28, 2021, for the Trailer Facility and to execute an appropriate amendment to the contact. The motion was moved by Vice Chair Hime and seconded by Director Chong Discussion –None Chair Durfee asked for a roll call vote. Chair Durfee, yes; Vice Chair Hime, yes; Director Barkett, yes; Director Choi, yes; Director Chong, yes; Director DiMare, yes; Director Mallel, yes; Director May, yes. **Motion carries unanimously.**

10. ELECTION OF OFFICERS

Due to a conflict Chair Durfee asked the Immediate Past Chair Rina DiMare to chair item #10. Past Chair DiMare gave an overview on the process of electing a Board Chair, Board Vice Chair and Secretary-Treasurer/General Manager.

a. Nominations Received to Date

1. Chair – Jess Durfee
Open Nominations from the floor, seeing none, is there a motion to close nominations?
MOTION:
Motion to close nominations was moved by Vice Chair Hime and seconded by Director Chong. All in favor of seeing Chair Durfee continue on as Chair. Past Chair DiMare asked for a roll call vote.
Vice Chair Hime, yes; Director Barkett, yes; Director Choi, yes; Director Chong, yes; Director DiMare, yes; Director Mallel, yes; Director May, yes. **Motion carries unanimously.**
 2. Vice Chair – Rex Hime
Open Nominations from the floor, seeing none, is there a motion to close nominations?
MOTION:
Motion to close nominations was moved by Chair Durfee and seconded by Director Mallel. All in favor of seeing Vice Chair Hime continue on as Vice Chair. Past Chair DiMare asked for a roll call vote.
Chair Durfee, yes; Director Barkett, yes; Director Choi, yes; Director Chong, yes; Director DiMare, yes; Director Mallel, yes; Director May, yes. **Motion carries unanimously.**
 3. Open Nominations from the Floor
 4. Close Nominations
 5. Hold Election of 2021 Officers of the Board
- b. Office of Secretary-Treasurer/General Manager – Rick Pickering**
MOTION:
Motion to reappoint Rick Pickering to the position of Secretary Manager was moved by Director Mallel and seconded by Director Chong. Past Chair DiMare asked for a roll call vote.
Chair Durfee, yes; Vice Chair Hime, yes; Director Barkett, yes; Director Choi, yes; Director Chong, yes; Director DiMare, yes; Director Mallel, yes; Director May, yes. **Motion carries unanimously.**

11. MATTERS OF INFORMATION:

- a.** Update on COVID-19 Emergency Support Provided by Cal Expo
- b.** CEO Comments
CEO Pickering reported out that we are continuing to support the most active COVID-19 drive-through testing facility in the State of CA here at Cal Expo. We are also continuing with the City of Sacramento, the Isolation Trailers for COVID positive homeless. Cal Expo is in early discussions regarding vaccines and what that would look like. We have been approached by two testing groups to do their testing at Cal Expo as well.

In addition safety of the Public and our Employees is very important to us and Cal Expo continues to work closely CalHR regarding the State stay at home orders. We are a designated essential service given what we are doing with COVID and our RV Park and other activities and we are the fall back seat of government for the State Capitol as such we need to keep the lights. During this nonevent time we are completing many our deferred maintenance projects. We are still doing a number of Community Service events such as the Salvation Army Holiday Program. We are continuing to work with CalHR and our unions regarding our lay off plan. January 21, 2021, is the final effective date. CEO Pickering went on to announce that this meeting will be Samantha Brown's final meeting at Cal Expo. She has taken a job with a nonprofit and we wish her the best of luck.

c. Directors Comments/Agenda Items for Future Meeting

Director Choi – thank you to Sam. Being new on this Board she is very impressed with Sam's work.

Director Mallel – Merry Christmas & Happy Holidays and a better 2021.

Director Chong – Thank you to Sam.

Director Barkett – Echo everyone's comments and have a wonderful Christmas and New Year and hope for a better 2021.

Director DiMare – Sam has been such a help with Department of Finance. The many, many meetings with numbers and details and we could not have done it without Sam.

Vice Chair Hime – Thank you for everyone's continued support as your Vice Chair. 2020 has been a strange and tragic year. 2021 will be better and allow us to bring back the fair, better and brighter. Stay healthy and well. Merry Christmas

d. Next Board Meeting – Friday, January 29, 2021 (Subject to change due to COVID-19 emergency)

12. ADJOURNMENT

MOTION:

Chair Durfee called for a motion to adjourn. The motion was moved by Vice Chair Hime and seconded by Director Chong. **All in favor, motion carries unanimously.**

The Board of Directors meeting was adjourned at 1:50 p.m.