

CALIFORNIA EXPOSITION & STATE FAIR

Minutes of the Board of Directors Regular Meeting

Held Pursuant to Due Notice
October 30, 2020

The meeting was conducted by teleconference originating at
California Exposition & State Fair
1600 Exposition Boulevard
Sacramento, CA 95815

Directors Present

Director Jess Durfee, Chair
Director Rex Hime, Vice Chair
Director Rima Barkett
Director Erin Choi
Director Sonney Chong
Director Rina DiMare
Director David Mallel
Director Brian May

Staff Present

Rick Pickering, Chief Executive Officer
Tom Martinez, Chief Deputy General Manager
Samantha Brown, Deputy General Manager, Administration
Marcia Shell, Assistant General Manger Expo Events
Jay Carlson, AG Programs Manager
Sue O'Brien, Recording Secretary
Craig Walton, Chief of Police

Others Present 7 as identified by Zoom

1. CLOSED SESSION

The Board will convene in closed session as authorized by Government Code Section 11126(e), (2), and (B), to confer with and receive advice from legal counsel regarding potential litigation involving the California Exposition and State Fair. Based on existing facts and circumstances, there is significant exposure to litigation against California Exposition & State Fair.

The Board Meeting was called to order at 12:30 p.m. and the Board immediately convened into closed session.

2. CALL TO ORDER – Public Meeting

Chair Durfee called the public meeting to order at 1:28 p.m. Chair Durfee dispensed with the reading of the Mission Statement, Policy Statement and the Public Comment Statement.

3. ROLL CALL- REPORT OUT OF CLOSED SESSION, if any

Roll call was taken and a quorum was present. Chair Durfee reported out that the Board met in closed session to discuss personnel issues and there was no action taken in closed session.

4. INTRODUCTION OF STAFF

5. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such item has been properly noticed for future meeting.

An email question from Sherry Larsen-Flower & Garden Show-Cal Expo has had to cancel or postpone a large number of events this year. Currently, the new venue at the Placer County Fairgrounds, @the Grounds, is hosting large indoor events, such as the Great Junk Hunt (held in Sept. and scheduled for Dec.) and the Harvest (Festival) Market scheduled for November 22-22. The San Mateo Event Center (formerly San Mateo Co. Fairgrounds) and the Alameda Co. Fairgrounds has or will also host the Harvest Festival this fall. Has Cal Expo investigated how the production of this type of event has been modified to meet the State’s requirements for large (mass gatherings) and if those changes could be applied to Cal Expo’s pending events?

Chair Durfee mentioned that this had been discussed in the Strategic Planning meeting and that every County has different policies relating to large gatherings. We have to live by the policies of Sacramento County.

6. CONSENT AGENDA

All items on the consent agenda are to be approved in one motion unless a Board Member request a separate action on a specific item.

- a. Approval of Board Committee Meeting Minutes for September 25, 2020.

b. Approval of Board Meeting Minutes for September 25, 2020.

MOTION:

Chair Durfee called for a motion to approve the consent agenda. The motion was moved by Vice Chair Hime and seconded by Director Chong. **All in favor, motion carries unanimously.**

7. COMMITTEE AND STAFF REPORTS

Financial Committee

a. Review and Update of Cash Flow

b. Profit & Loss Statement

c. Balance Sheet

Motion:

Vice Chair moved for approval of financial documents. Motion was seconded by Director Chong. No discussion. **All in favor, motion carries unanimously.**

d. Aged Receivable Report

Deputy General Manger Brown reviewed all items going to collections with the Board.

Vice Chair asked for an update on Rock & Brews.

CEO Pickering reported out that Rock and Brews has construction crew out there every day. They have cut down the Oleander to 1 foot. They have a contractor restoring the miniature golf course and we are waiting for final documents on the large sign as we approved the location and the Fire Marshall will need to review and approve them. They are also applying for their liquor licenses.

8. MATTERS OF INFORMATION:

a. Update on COVID-19 Emergency Support Provided by Cal Expo

The Drive thru testing has reached the 40,000 people tested. This is the largest drive thru in the State. We continue to support the 63 isolation FEMA trailers to house homeless with COVID or homeless at risk of COVID. Last report there were approximately 42 people in the trailers. We are working with the County of Sacramento to establish Cal Expo as a regional vaccination facility when one become available. For general emergency support Cal Expo has loaned out all of our large metal barricades to the Capital and Sacramento County Sheriffs. We have also loaned out and received back our large animal's panels to other fairs that were housing large animals. We continue to work with Cal OES, Sac County Sheriff and Sac City Police Department for ongoing training for civil unrest. We are currently storing 52 semi-trailers for Red Cross. Red Cross is building a news storage facility and asked if they could be stored the trailers at Cal Expo.

b. Update on Nomination Process for election of 2021 Board Officers

We have provided the nomination process from the By-laws for your review as you will be electing new officers at your next meeting.

c. Discussion on Draft 2021 Board Meeting Schedule

CEO Pickering asked that the Board members review the attached draft calendar of scheduled meetings.

MOTION:

Vice Chair Hime moved to accept this draft calendar as the proposed calendar for 2021. Motion was seconded by Director Chong. No discussion. **All in favor, motion carries unanimously.**

d. CEO Comments

Chief Robillard's last day in tomorrow, October 31, 2020 and we wish him and his wife Jill the best. Lt. Craig Walton who has been with Cal Expo for over 20 years will be moving up to acting Chief of Police being November 1, 2020. Due to the payoff process there are many employees that are planning to retire at year ends and we are hoping to get them on the next zoom board meeting.

e. Directors Comments/Agenda Items for Future Meeting

Director DiMare stated that with all of the longtime employees retiring she would like to see something planned other than Zoom to recognize these people. All other Board members agree and Chair Durfee will get in touch with Rick.

Director DiMare wanted to comment on how sad it is to see the numbers going down and not up and kudos to Sam for hanging in there.

Director Chong would like to echo everyone's thoughts and say a special thanks to the remaining staff.

Director May would like to echo Director DiMare's thought about recognizing staff. Also want to recognize Rick, Tom and Sam as there is nothing more difficult than the layoff process and they are doing a great job and also please that an additional staff was brought on to help.

Vice Chair Hime would like to second everything that Rina, Brian and Sonney have stated.

Chair Durfee would like to have the administration staff that has left, Margaret Mohr and Rachelle Weir included also as we never got to say good bye to them.

f. Next Board Meeting – **Friday, December 11, 2020** (Subject to change due to COVID-19 emergency)

9. ADJOURNMENT

MOTION:

Chair Durfee called for a motion to adjourn. The motion was moved by Vice Chair Hime and seconded by Director Mallel. **All in favor, motion carries unanimously.**

The Board of Directors meeting was adjourned at 1:54 p.m.