

State of California

California Exposition & State Fair
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MEMORANDUM

Date: February 20, 2018
To: California Exposition & State Fair Board of Directors
From: Tom Martinez, Chief Deputy General Manager
Via: Rick Pickering, Chief Executive Officer
Subject: **Potential Cannabis Events at Cal Expo and Related Policies**

The California Exposition & State Fair Board of Directors at their November 3, 2017, meeting, voted to NOT allow the sale or consumption of Cannabis during the Annual California State Fair. Additionally, the Board of Directors directed Staff to develop policies and guidelines addressing the permitting/licensing of Cannabis events at Cal Expo for Medicinal and/or Adult use.

This report provides an overview of the State of California's new laws regarding cannabis. Additionally, this report provides a Staff recommendation for the Board's consideration regarding policies for potential Cannabis events at Cal Expo.

OVERVIEW OF EXISTING LAW

It is currently legal for adults 21 or older to possess, consume and cultivate cannabis in California. The sale of cannabis from licensed retail outlets also became legal as of January 1, 2018. Additionally, those 18 or older can use cannabis if they have a current qualifying physician's recommendation or a valid county-issued medical marijuana identification card.

California Proposition 64, the Adult Use of Marijuana Act (AUMA) of 2016, was approved by voters as an initiated State statute during the November 8, 2016 Ballot. Specifically, Proposition 64 allows adults ages 21 or over to possess and use marijuana for recreational purposes.

Earlier this spring, the Department of Food and Agriculture's CalCannabis Cultivation Licensing program, the Department of Consumer Affairs' Bureau of Cannabis Control, and the Department of Public Health released draft regulations for the Medical Cannabis Regulation and Safety Act of 2015. These licensing authorities held several public hearings to accept oral and written comments regarding their draft regulations. The licensing authorities had planned to move forward with a separate draft regulatory package for implementation of Proposition 64. However, in late June, the Legislature passed, and the Governor signed Budget Trailer Bill SB 94, which is also described as the Cannabis Trailer Bill. The new law established a single system of administration for cannabis laws in California. It contains changes related to the Budget Act of 2017 that are necessary for State licensing entities to begin implementing a regulatory framework pursuant to the Medical Cannabis Regulation and Safety Act (MCRSA), established by AB 266 (Bonta, Chapter 689, Statutes of 2015), AB 243 (Wood, Chapter 688, Statutes of 2015), SB 643 (McGuire, Chapter 719, Statutes of 2015), and SB 837 (Committee on Budget and Fiscal Review, Chapter 32, Statutes of 2016), and the Proposition 64.

The new law also conform MCRSA and AUMA into a single system prioritizing consumer safety, public safety and tax compliance. Among other things, the law created agricultural cooperatives, a method for collecting and remitting taxes, a process for testing and packaging, and a process for collecting data related to driving under the influence.

Additionally, the Business and Professions Code section 26050.1 allows the Bureau of Cannabis Control (BCC) to issue temporary licenses. A temporary license is a conditional license that allows a business to engage in commercial cannabis activity for a period of 120 days. The BCC can only issue a temporary license to those applicants who meet the qualifications as described by law, as well as other authorizations issued by appropriate local jurisdictions.

The BCC has been issuing temporary licenses since January 1, 2018. Event organizers remain proactive in pursuing locations suitable for their respective audience months in advance.

BOARD POLICY DEVELOPMENT

Since the new laws have gone into effect on January 1, 2018, Cannabis event organizers in California have been diligently seeking to schedule events on legally allowed fairgrounds throughout the State. To that end, Staff has received more than a dozen inquiries as to the availability of space for Cannabis events at Cal Expo. Additionally, Cal Expo has already received applications for potential Cannabis events in the current year

In order to prudently prepare draft policies and guidelines, Staff has worked closely with other State agencies. To guide discussions with potential Cannabis event Promoters,

Staff has developed the attached formal policies on such events and usages at Cal Expo for the Board of Directors consideration. These policies will be placed in a “Cannabis Addendum” to the current Standard Agreement that is used for events at Cal Expo (Attachment A).

Also attached for further reference are several guiding documents that have been developed by the State’s new Bureau of Cannabis Control.

Attachment B: Cannabis Event Fact Sheet

Attachment C: Cannabis Event Organizer Licenses Application (This is an Annual License.)

Attachment D: Temporary Cannabis Event License Application (This is a temporary License than can only be obtained by a holder of the Annual Cannabis Event Organizer License.)

Of note is that Cal Expo’s proposed “Cannabis Addendum” specifically requires the event Promoter to abide by all State and local related laws and regulations as appropriate. The Cannabis Addendum” also reiterates many of the items required by the State’s BCC.

PRUDENT PLANNING

As noted in the Cannabis Addendum, event Promoters will be required to prepare and submit a highly detailed event layout and staffing plan. A sampling of items included in such layouts and staffing plans includes, but is not limited to:

- Appropriately limit the exposure of State employees to the potential of “contact highs;”
- Appropriately identify proposed “consumption area(s);”
- Appropriately screen consumption areas, so that they cannot be viewed by persons not attending the cannabis event;
- Appropriately limit event attendees to being 21 years of age or older;
- Appropriately coordinate with other events that may be simultaneously taking place at Cal Expo; etc.

The event Promoter is required to be properly licensed in good standing with the BCC, and the Promoter will be responsible to make certain that all vendors at the event hold any required State licenses.

NOTE: Cal Expo will not be placing itself in a position of overseeing licenses and business activities of all potential cannabis event vendors – this will remain the

responsibility of the event Promoter and the appropriate regulatory agencies. Cal Expo will work in support of the new BCC, just as it does with the Bureau of Alcohol & Beverage Control (ABC) on all alcohol related events; the California Horse Racing Board (CHRB) on the licensing of horse racing participants; the State Fire Marshall on key regulatory compliance matters for events; the Department of Consumer Affairs (BCHS) on the sale of commercial products; the Department of Justice (DOJ) on any gun show related compliance; Etc.

Given that Sacramento is the State Capital, it is anticipated that BCC and other key agencies will be highly present at any cannabis event at Cal Expo. It is also anticipated that the initial policies and guidelines presented in the proposed Cannabis Addendum will be refined as the BCC, Cal Expo and others gain valuable working experience with cannabis events under the State's new laws.

STAFF RECOMMENDATION

1. Staff recommends approval of the initial policies and guidelines outlined in the "Cannabis Addendum," to address the potential permitting/licensing of Cannabis events at Cal Expo for Medicinal and/or Adult use, excluding the dates of the Annual California State Fair (See Attachment A).

“ATTACHMENT A”

Addendum **CANNABIS**

The California Exposition & State Fair Board of Directors at their November 3, 2017, meeting, voted to NOT allow the sale or consumption of Cannabis during the Annual California State Fair. Additionally, the California Exposition & State Fair Board of Directors directed staff to develop policies and guidelines addressing the permitting/licensing of Cannabis events at Cal Expo for Medicinal and/or Adult use.

The following policies and guidelines are hereby incorporated into and made part of the Permit Agreement.

Licenses, Permits and Approvals

Promoter must possess all appropriate Cannabis licenses, permits and approvals required by the State of California, and other local agencies (required under State law) for an event at Cal Expo with specific dates of the event.

All Cannabis related events shall fully comply with California State laws.

Policies

Promoter is responsible to guarantee that all vendors at the event possess appropriate licenses, permits and approvals required by the State of California, County of Sacramento and City of Sacramento.

Promoter shall limit admissions, attendance and participation to persons 21 years of age and older.

Promoter shall adhere at all times to guidelines, conditions, event fact sheets, etc., established by the California Bureau of Cannabis Control.

Promoter understands that all “use & non-use Cannabis events” at Cal Expo will be considered a “hazardous activity” for insurance purposes. As such, these events require proof of insurance in an amount equal to, or greater than \$2,000,000.

Promoter shall submit a written event security plan to Cal Expo 30 days in advance of the event. Cal Expo at its sole discretion may require the Promoter to further enhance said security plan, at Promoters expense.

Promoter shall provide an event take down and cleanup plan to Cal Expo 30 days in advance of event. Promoter shall guarantee that after the event closes each day, all areas of the event, including parking lots, are free of any Cannabis or materials that may contain Cannabis.

Designated "consumption area(s)" shall be provided with dedicated security personnel. (Cal Expo will not provide State personnel to work in consumption area(s).)

Promoter of Cannabis event shall take measures to fence and screen designated Consumption area(s) so that persons outside of the area are unable to see in.

Promoter shall provide plan to limit the impacts of any Cannabis smoke that may leave the consumption area(s,) so as to minimize the possibility of a "contact high" for persons not in the consumption area(s.)

Promoter shall be responsible to actively prevent smoking in any State building.

Promoter shall clearly place signage in the event that notes that Cannabis is listed on the Federal Schedule 1 of Controlled Substances.

Promoter shall ensure that "Free Samples" of cannabis are NOT distributed at the event.

The event layout shall take into consideration all other activities that are simultaneously taking place at Cal Expo during the event. At minimum, the event shall be located 600 feet from any simultaneous event at Cal Expo not related to the permitted Cannabis event.

Promoter shall actively work to prevent the consumption of Cannabis in Cal Expo's parking lots.

In an effort to help educate event participants, Promoter shall provide a total of three (3) booth spaces (free of charge) for use by the California Bureau of Cannabis Control, California Department of Food and Agriculture, and other agencies as deemed appropriate by Cal Expo.

BUREAU OF CANNABIS CONTROL
CANNABIS EVENT FACT SHEET

Cannabis Event Organizer License

- Cannabis events can only be held by a person who has been issued a cannabis event organizer license by the Bureau.
- This is an annual license, with fees based on the number of events organized by the licensee per year.
- The cannabis event organizer is not authorized to cultivate, distribute, manufacture, or sell cannabis or cannabis products unless the organizer also holds a separate license to engage in such commercial cannabis activities.

State Temporary Cannabis Event License

- To obtain a temporary cannabis event license, the cannabis event organizer licensee must submit an application to the Bureau at least 60 days before the first day of the cannabis event.
- A temporary cannabis event license will not be issued for more than four consecutive days.
- Cannabis events must be held at a county fair or district agricultural association event.
- Each cannabis event must be issued a separate temporary cannabis event license by the Bureau for the specific date(s) and location of the event.
- Written approval from the local jurisdiction authorizing on-site cannabis sales and consumption by persons age 21 and older at the event is required for all temporary cannabis events.
- The organizer will be required to provide to the Bureau a list of all licensees providing on-site sales at the event.

Cannabis Event Sales and Consumption

All temporary cannabis event sales must adhere to the rules and requirements for on-site sales and consumption of cannabis goods:

- All cannabis goods shall be transported to the event site by a licensed distributor.
- All cannabis goods must be tested prior to retail sale.
- Only a licensed retailer or microbusiness licensed to sell cannabis goods to retail customers can sell at a temporary cannabis event.
- All cannabis goods shall adhere to retailer requirements pertaining to displays, exit packaging, customer returns, daily sales limits, and free samples.
- All cannabis goods sales at the event must be limited to persons 21 years of age and older.
- Access to the area where cannabis consumption is allowed shall be restricted to persons 21 years of age and older and shall not be visible from any public place or non-age-restricted area.
- Consumption of alcohol or tobacco shall not be allowed on the cannabis event premises.
- Payment to a cannabis event organizer may not be determined based on, or tied to, the sale of cannabis goods.

ATTACHMENT B



Bureau of Cannabis Control
2920 Kilgore Road,
Rancho Cordova, CA 95670
(833) 768-5880

For the latest updates, follow
the Bureau on social media



CANNABIS EVENT ORGANIZER LICENSE APPLICATION
APPLICATION FEE \$1000 (NON-REFUNDABLE)

To pay the application fee by cash, contact the Bureau to schedule an appointment.

SECTION A - APPLICANT/BUSINESS INFORMATION

1. Name of Applicant (first and last; full legal business name)		DBA (if applicable)	
Mailing Address	City	State	Zip Code
Business Website Address	Business Email Address	Phone Number	
2. Organizational Structure (please check ONE)			
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Limited Liability Company	<input type="checkbox"/> General Partnership	
<input type="checkbox"/> Corporation (or foreign corporation)	<input type="checkbox"/> Limited Partnership	<input type="checkbox"/> Limited Liability Partnership	
3. If Sole Proprietor, Provide SSN or ITIN; If Corporation, LLC, or Partnership, Provide FEIN			

SECTION B - PRIMARY CONTACT PERSON

4. Name		Title	Email Address	
Address	City	State	Zip Code	Phone Number

SECTION C - DECLARATIONS

5. Does the applicant have 20 or more employees (not including supervisors) for the commercial cannabis business?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If "Yes," do you attest that you have entered or will enter into a labor peace agreement and will abide by its terms?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6. Are you a federally recognized tribe or other sovereign entity?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

SECTION D - LIST OF OWNERS An owner is defined as a person with an aggregate ownership of 20% or more, chief executive officer, member of the board of directors of a nonprofit, or an individual participating in the direction, control, or management of the applicant. All business owners must be listed, including yourself. Attach additional pages if needed. Each owner is required to submit an owner submittal form.

7. Name	Email	Phone Number	Ownership %	Title
Mailing Address	City	State	Zip Code	
Name	Email	Phone Number	Ownership %	Title
Mailing Address	City	State	Zip Code	

SECTION E - NON-OWNERS WITH A FINANCIAL INTEREST IN THE BUSINESS (Attach additional pages if needed)

8. Name	Date of Birth
Government ID Type	Government ID Number
Name	Date of Birth
Government ID Type	Government ID Number

SECTION F - FICTITIOUS BUSINESS NAMES

9. Business Name

Address	City	State	Zip Code
Business Name			
Address	City	State	Zip Code
Business Name			
Address	City	State	Zip Code
Business Name			
Address	City	State	Zip Code
Business Name			

SECTION G - LICENSING FEE DETERMINATION

10. How many events do you plan to hold annually?

- 1 - 10 events annually (\$5,000 license fee) greater than 10 events annually (\$10,000 license fee)

SECTION H - REQUIRED ATTACHMENTS/DOCUMENTS

- Business formation documents (All documents filed with the CA Secretary of State (SOS). If foreign corporation, must include Certificate of Qualification from the SOS).
- Labor peace agreement or a notarized statement indicating that you will enter into and abide by the terms of a labor peace agreement, if answered "yes" to question 5.
- Limited sovereign immunity waiver, if answered "Yes" to question 6.
- Financial Information

AFFIRMATION AND CONSENT

Under penalty of perjury, I hereby declare that the information contained within and submitted with the application is complete, true, and accurate. I understand that a misrepresentation of fact is cause for rejection of this application, denial of a license, or revocation of a license issued.

Applicant Signature	Printed Name	Date Signed
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See Disclosures on the Next Page

INSTRUCTIONS FOR THE CANNABIS EVENT ORGANIZER LICENSE APPLICATION

Cannabis Event Organizer: In order to obtain a temporary cannabis event license, the event organizer must first apply for and obtain a cannabis organizer license.

SECTION A- APPLICANT/BUSINESS INFORMATION

Business Organizational Structure

All applicants are required to identify their business organizational structure. (See Required Attachments)

Business Contact Information

If an individual, the first and last name of the applicant must be provided. If the applicant is a business entity, then the full legal business name is required. The applicant business name must be identical to the name listed on the business-formation documents submitted to the Bureau. The applicant must provide the physical address of the premises, and the mailing address if it is different. The applicant must also provide the business website address, email address, and telephone number.

Social Security Number/Individual Taxpayer Identification Number/Federal Employer Identification Number

Each applicant must provide a valid United States Social Security Number (SSN), an Individual Taxpayer Identification Number (ITIN), or a Federal Employer Identification Number (FEIN), before an application can be approved.

SECTION B- PRIMARY CONTACT PERSON

The primary contact is the individual who is designated as the person the licensing entities can contact for information regarding the business. The applicant must provide the primary contact's name, title, telephone number, and email address.

SECTION C- DECLARATIONS

Limited Waiver of Sovereign Immunity

If the applicant is a federally recognized tribe or other sovereign entity, a waiver is required. (See Required Attachments)

Labor Peace Agreement

If the business has 20 or more non-supervisory employees, the applicant must attest that they have entered or will enter into a labor peace agreement and will abide by its terms. (See Required Attachments)

SECTION D- OWNER INFORMATION

An owner is defined as a person with an aggregate ownership interest in the commercial cannabis business of 20 percent or more, unless the interest is solely a security, lien or encumbrance.

- A person with an aggregate ownership interest of 20 percent or more in the person applying for a license or a licensee, unless the interest is solely a security, lien or encumbrance.
- The chief executive officer of a nonprofit or other entity (i.e. corporation).
- A member of the board of directors of a nonprofit.
- An individual who will be participating in the direction, control, or management of the person applying for a license.
- An owner who is an individual participating in the direction, control, or management of the commercial cannabis business included any of the following:
 - A partner of a commercial cannabis business that is organized as a partnership.
 - A member of a limited liability company of a commercial cannabis business that is organized as a limited liability company.
 - An officer or director of a commercial cannabis business that is organized as a corporation.

Each owner must complete an Owner Submittal form and must electronically submit fingerprint images to the Department of Justice (DOJ). The applicant must use the live scan form provided by the Bureau.

Live Scan locations can be found at: <https://oag.ca.gov/fingerprints/locations>

SECTION E- NON-OWNERS WITH A FINANCIAL INTEREST IN THE BUSINESS

The applicant must provide a list of all non-owner individuals with a financial interest in the cannabis business. A financial interest means an investment into a cannabis business, a loan provided to a cannabis business, or any other equity in a cannabis business but not qualified as an owner. The applicant must provide the following information for all non-owners with a financial interest: their name, date of birth, type of government issued identification form, and the identification number.

SECTION F- FICTITIOUS BUSINESS NAMES

The applicant must provide a list of all fictitious business names they will operate under and the location of the businesses.

SECTION G- LICENSING FEE DETERMINATION

Licensing Fees will be determined by the number of events held.

SECTION H- REQUIRED ATTACHMENTS/DOCUMENTS

Business Formation Documents

Applicants are required to provide a copy of all business formation documents (by type).

- **Sole Proprietor:** Fictitious Business Name form filed with local business permit office.
- **Corporation:** Articles of Incorporation, Statement of Information, Certificates of Stock and a Statement and Designation by Foreign Professional Corporation (if applicable).
- **Limited Liability Company:** Articles of Organization.
- **Limited Partnership:** Certificate of Limited Partnership, Partnership Agreement and Operating Agreements.
- **General Partnership:** Partnership agreement, Statement of Partnership Authority.
- **Limited Liability Partnership:** Partnership Agreements, Application to Register as a Limited Liability Partnership.
- **Foreign Corporation:** Certificate of Qualification issued by the Secretary of State.

Labor Peace Agreement

A copy of the labor peace agreement for applicants who have entered into such an agreement must be provided. For applicants who have not yet entered into a labor peace agreement, the applicant shall provide a notarized statement indicating the applicant will enter into a labor peace agreement and abide by the terms of the labor peace agreement.

Limited Waiver of Sovereign Immunity

If an applicant can assert a defense of sovereign immunity, the applicant must submit a written limited waiver of sovereign immunity to the Bureau with any license application or renewal, which must be valid for the period of the license. The written waiver must include they will abide by all state laws, rules, and regulations governing commercial cannabis activity. The applicant must provide proof that they have the lawful authority to enter into the waiver and the waiver must be signed and dated by the authorized person.

Financial Information Form

Applicants are required to provide a list of all investments, loans, funds, and gifts associated with the cannabis business. Download the form from the Bureau's forms page, complete and submit a completed form with the application.

Additional Information

Incomplete Application

If the application is incomplete, a notification will be sent to all owners listed on the application with details regarding the information still needed to process the application. Notification of incomplete information on an Owner Submittal will only be sent to the specific owner.

Withdrawal of Application

If the applicant wishes to withdraw the submitted application, a written withdrawal request, including the date and signature of at least one owner must be submitted.

License Approval

Upon approval of the application, the applicant will be required to pay a license fee, which is independent of the application fee. Once the license fee is received, the license number will be issued to the applicant. The applicant may not conduct any cannabis activity until a license is received from the Bureau.

DISCLOSURES

Mandatory Submission

Submission of the requested information is mandatory unless otherwise noted on the application. The Bureau of Cannabis Control (Bureau) will use the provided information to determine qualification for licensure, per section 26051.5 of the Business and Professions Code and the Information Practices Act. Failure to provide any of the requested information will result in the application being deemed incomplete by the Bureau. The Bureau will also use this information to enforce licensing standards set by law and regulation, update and maintain current licensee information, and for mailing purposes.

Social Security Number/Individual Taxpayer Identification Number

Section 30 of the Business and Professions Code and Public Law 94-455 (42 U.S.C.A. 405 (c)(2)(C)) authorizes the collection of an owner's Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN). The disclosure of an owner's SSN or ITIN is mandatory. The information will be used exclusively for tax enforcement purposes and for purposes of compliance with section 17520 of the Family Code. If a SSN or ITIN is not provided, the Bureau will not process the application and you will be reported to the Franchise Tax Board, which may assess a \$100 penalty.

Detailed Description of the Owner's Convictions

Section 26051.5 of the Business and Professions Code authorizes the Bureau to collect detailed information of an owner's convictions. A conviction means a plea or verdict of guilty or a conviction following a plea of nolo contendere. Owners should include convictions dismissed under Penal Code section 1203.4 or equivalent non-California law in their disclosures. Convictions dismissed under Health and Safety Code section 11361.8 or equivalent non-California law must also be disclosed. Juvenile adjudications and traffic infractions under \$300 that did not involve alcohol, dangerous drugs, or controlled substances do not need to be included.

Owner(s) Mailing Address(es)

The Bureau sends all official correspondence to an owner's mailing address. This mailing address may be the owner's primary place of employment, residence, post office box, or mail drop.

Mailing addresses are considered public information and are disclosable pursuant to the California Public Records Act (Government Code section 6250 et seq.). Owner names, mailing addresses, licensing statuses, as well as formal disciplinary actions may be accessed on the Bureau website through the License Lookup feature. Please consider this, especially when listing a mailing address.

Financial Information

To ensure accountability and preserve the State's ability to adequately enforce against all responsible parties, the Bureau is authorized to collect detailed information regarding individuals with a "financial interest" in the commercial cannabis operation under section 26051.5 of the Business and Professions Code. "Persons with a financial interest" means an investment into a cannabis business, a loan provided to a cannabis business, or any other equity in a cannabis business that is not qualified as an owner. It does not include persons whose only interest in a licensee is an interest in a diversified mutual fund, blind trust, or similar instrument. The applicant must provide the following information for all non-owners with a financial interest: their name, date of birth, and type of government issued identification and identification number.

Access to Personal Information

You may review the records maintained by the Bureau that contain your personal information, as permitted by the Information Practices Act. To do so, please contact CJ Croyts-Schooley by phone at (833) 768-5880, by e-mail at bcc@dca.ca.gov or by physical mail at Department of Consumer Affairs – Bureau of Cannabis Control, 1625 North Market Blvd, Suite S-202, Sacramento, CA 95834.

Public Information

The Bureau makes every effort to protect the personal information provided by license applicants. Application information may be disclosed, however, as permitted in response to a California Public Records Act request (Government Code section 6250 et seq.), as permitted by the Information Practices Act (Civil Code section 1798 et seq.), to another government agency as required by state or federal law, in response to a court or administrative order, a subpoena, or a search warrant.

Pursuant to the California Public Records Act (Title 1, Division 7, Chapter 3.5, Government Code sections 6250-6277), on request, the Bureau discloses licensee information including, but not limited to:

- Name
- Mailing address
- License number
- License status
- Original license issue date
- Last license renewal date
- License expiration date
- Disciplinary action
- Copy of license renewal applications
- Copy of license application (excluding personal information such as birth date and social security number)

TEMPORARY CANNABIS EVENT LICENSE APPLICATION
APPLICATION FEE \$1000 (NON-REFUNDABLE)

If list of licensees participating in the event changes, final list must be submitted to the Bureau no less than 5 days before the event.
To pay the application fee by cash, contact the Bureau to schedule an appointment.

SECTION A - APPLICANT INFORMATION

1. Event Organizer Name

Event Organizer License Number

SECTION B - PRIMARY CONTACT PERSON

2. Name		Title	Email Address	
Address	City	State	Zip Code	Phone Number

SECTION C - EVENT INFORMATION

3. Name of the Event

Address of the County Fair or District Agricultural Association of the Event	City	State	Zip Code
Dates of the Event (no more than 4 days)			

SECTION D - REQUIRED ATTACHMENTS/DOCUMENTS

- Diagram of the physical layout of the event.
- Written approval from the local jurisdiction authorizing the applicant to engage in onsite cannabis sales to, and onsite consumption by, persons 21 years of age or older at the event.
- A list of all licensees that will be providing onsite sales of cannabis goods at the event.

AFFIRMATION AND CONSENT

Under penalty of perjury, I hereby declare that the information contained within and submitted with the application is complete, true, and accurate. I understand that a misrepresentation of fact is cause for rejection of this application, denial of a license, or revocation of a license issued.

Applicant Signature	Printed Name	Date Signed
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Office Use Only

CLEaR Application Record Number:

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Mandatory Submission

Submission of the requested information is mandatory unless otherwise noted on the application. The Bureau of Cannabis Control (Bureau) will use the provided information to determine qualification for licensure, per section 26051.5 of the Business and Professions Code and the Information Practices Act. Failure to provide any of the requested information will result in the application being deemed incomplete by the Bureau. The Bureau will also use this information to enforce licensing standards set by law and regulation, update and maintain current licensee information, and for mailing purposes.

Social Security Number/Individual Taxpayer Identification Number

Section 30 of the Business and Professions Code and Public Law 94-455 (42 U.S.C.A. 405 (c)(2)(C)) authorizes the collection of an owner's Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN). The disclosure of an owner's SSN or ITIN is mandatory. The information will be used exclusively for tax enforcement purposes and for purposes of compliance with section 17520 of the Family Code. If a SSN or ITIN is not provided, the Bureau will not process the application and you will be reported to the Franchise Tax Board, which may assess a \$100 penalty.

State Tax Obligation

Pursuant to Business and Professions Code section 31(e), the California Department of Tax and Fee Administration (formerly the Board of Equalization (BOE)), and the Franchise Tax Board may share taxpayer information with the Bureau. A licensee or applicant must pay its state tax obligation; an applicant's license may be suspended if the state tax obligation is not paid.

Owner(s) Mailing Address(es)

The Bureau sends all official correspondence to an owner's mailing address. This mailing address may be the owner's primary place of employment, residence, post office box, or mail drop.

Mailing addresses are considered public information and are disclosable pursuant to the California Public Records Act (Government Code section 6250 et seq.). Owner names, mailing addresses, licensing statuses, as well as formal disciplinary actions may be accessed on the Bureau website through the License Lookup feature. Please consider this, especially when listing a mailing address.

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Pursuant to the California Public Records Act (Title 1, Division 7, Chapter 3.5, Government Code sections 6250-6277), on request, the Bureau discloses licensee information including, but not limited to:

- Name
- Mailing address
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- Original license issue date
- Last license renewal date
- License expiration date
- Disciplinary action
- Copy of license renewal applications
- Copy of license application (excluding personal information such as birth date and social security number)

